ToodleDo - How do I reset and start over?

Sat, 09/25/2010 - 07:08 — Chris

To remove all of the ToodleDo items and re-sync with Outlook:

1. Go to Outlook
2. From Outlook's Tools - Options menu, select the Ceptara Organizer tab
3. Press the 'Options...' button
4. Select the 'Server' tab
5. Press the 'ToodleDo...' button
6. Select the 'Release Connection' button - this will create a fresh start, resetting the Last Updated date to 1/1/1970
7. Don't re-establish the connection yet.
8. Go to the ToodleDo website, go to Account Settings
9. Scroll down and select 'Delete all tasks'
10. Check both "Yes, permanently delete all of my tasks" and "Also delete all folders, contexts, goals and locations."
11. Select Delete My Tasks
12. Go back to Outlook and re-establish the connection.

This will synchronize all of your Outlook tasks up to the ToodleDo service.

‹ Email format with delegated message [1] ToodleDo - Only a few tasks get sync'd › [2]

- Organizer Forum [3]

Source URL: http://www.ceptara.com/node/383

Links:
[1] http://www.ceptara.com/node/384
[2] http://www.ceptara.com/node/380
[3] http://www.ceptara.com/forum/2

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